



CITY OF SHELTON, WASHINGTON - CITY COUNCIL
City Council Meeting Minutes
December 1, 2020 – 6:00 p.m.
Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Megan Fiess
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Finance Specialist Don Kuismi
Public Works Director Jay Harris
City Engineer Ken Gill

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Councilmember Boad
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

No changes to the Agenda.

Mayor Dorcy – The public is able to make comments on both the business and action agenda. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking on the link on the city's website, (2) email jeff.niten@sheltonwa.gov and (3) by calling 360-432-5105.

CONSENT AGENDA

1. Voucher numbered 103526 in the amount of \$9,887.28
2. Vouchers numbered 103527 through 103564 in the total amount of \$206,776.31
3. Vouchers numbered 103575 through 103614 in the total amount of \$456,353.84
4. Minutes:
 - Business Meeting of August 18, 2020
 - Business Meeting of September 1, 2020

A motion was made by Councilmember McDowell and seconded by Councilmember Onisko. Passed.

GENERAL PUBLIC COMMENT

No public comment.

PRESENTATIONS:

No presentations.

Mayor Dorcy recessed from the regular business meeting and opened a public hearing on Ordinance No. 1950-0320.

BUSINESS AGENDA

1. Public Hearing – Ordinance No. 1950-0320 Budget Amendment for 2020 – Presented by Finance Specialist Don Kuismi

Finance Specialist Kuismi provided an overview of the supplemental Ordinance, which increases expenditure authority of the Tourism and Sewer Funds and increases the General Fund by one full-time employee.

GENERAL PUBLIC COMMENT

Due to the virtual platform, there was a 30-second delay to allow for public testimony. No public testimony.

City Clerk Nault provided the first reading of Ordinance No. 1950-0320.

City Council comments:

- LTAC funds are an excellent source for new opportunities that build connection and community pride. The program should be supported and processes followed to ensure the fairness of the funding program.
- The LTAC program and its process has been long standing with the City. When great ideas come forward, it is important to ensure they are within the operating procedures and process of the LTAC program.
- LTAC funding should remain consistent with following the standard procedures for dissemination of monies based on the award and not submitted for budget supplements.

A motion was made by Councilmember Schmit and seconded by Councilmember Fiess to add Ordinance No. 1950-0320 to the December 15, 2020, Action Agenda. Passed.

Mayor Dorcy closed the public hearing and resumed the regular business meeting.

ACTION AGENDA

1. C Street Landfill Update – Presented by City Engineer Ken Gill

Following the Department of Ecology's approval of the Remedial Investigation/Feasibility Study and the recent acceptance of the draft Cleanup Action Plan (dCAP), the Department of Ecology will draft an agreed order to implement the Cleanup Action Plan that will be available for public review and comment.

GENERAL PUBLIC COMMENT

Due to the virtual platform, there was a 30-second delay to allow for public comment. No public comment.

2. Ordinance No. 1958-1020 Franchise Agreement with Cascade Natural Gas – Presented by City Manager Jeff Niten

The existing Franchise Agreement with Cascade Natural Gas, adopted by Ordinance No. 1663-1205, expires at the end of 2020. The agreement grants a non-exclusive Franchise to Cascade Natural Gas for a primary term of ten years and will automatically renew for periods of five years unless cancelled by either party.

GENERAL PUBLIC COMMENT

Due to the virtual platform, there was a 30-second to allow for public comment. No public comment.

City Clerk Nault provided the second reading of Ordinance No. 1958-1020.

A motion was made by Councilmember Fiess and seconded by Deputy Mayor Peterson. Passed.

3. City Policy Update – Presented by City Manager Jeff Niten

City Manager Niten provided an overview of proposed policy updates.

GENERAL PUBLIC COMMENT

Due to the virtual platform, there was a 30-second delay to allow for public comment. No public comment.

A motion was made by Councilmember Onisko and seconded by Councilmember Boad to accept the policies as written. Discussion followed.

An amended motion was made by Councilmember Onisko to postpone consideration of policy updates until the City Council meeting scheduled for January 19, 2021. Motion seconded by Councilmember Boad. Passed.

ADMINISTRATIVE REPORT:

1. City Manager Report – Presented by City Manager Jeff Niten

Small Business Grant Program – Economic Development Council of Mason County (EDC)

The City has been working with the EDC on a small business grant program from the monies received through the CARES Act. The City was able to provide \$40,000 to the EDC and funds were disbursed to 16 recipients in increments of \$2,500 each.

MEETING

Next Meeting: December 15, 2020 at 6:00 p.m.

ADJOURN

Mayor Dorcy adjourned the meeting at 7:02 p.m.



Mayor Kevin Dorcy



City Clerk Donna Nault

